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Welcome to Norwich Arts Centre

Norwich Arts Centre is a small, independently run venue with charitable status (Charity No: 2748O3) situated close to the centre of Norwich. It is also an Arts Council England National Portfolio Organisation.

Vision

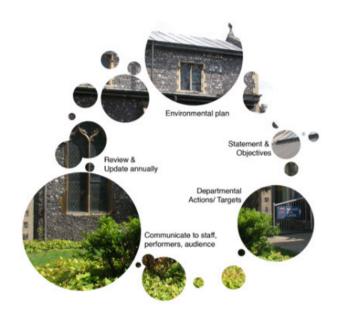
Stimulating audiences - nurturing creativity.

Mission

Norwich Arts Centre provides a vibrant mix of cultural experiences. We nurture creativity and emerging talent across a range of art forms. We present a stimulating, imaginative programme to a diverse audience.

Firmly established in the heart of Norwich's cultural community (based in a converted church built in 1349), NAC plays a key role in the delivery of a programme of live music, theatre, live art, comedy, live literature, exhibitions, new media and photography twinned with a commitment to creating opportunities for the development of new talent. Norwich Arts Centre is a PRSF Talent Development Partner.

Norwich Arts Centre.



Action Plan

2020 - 2022

Environmental Policy 2020 - 2022

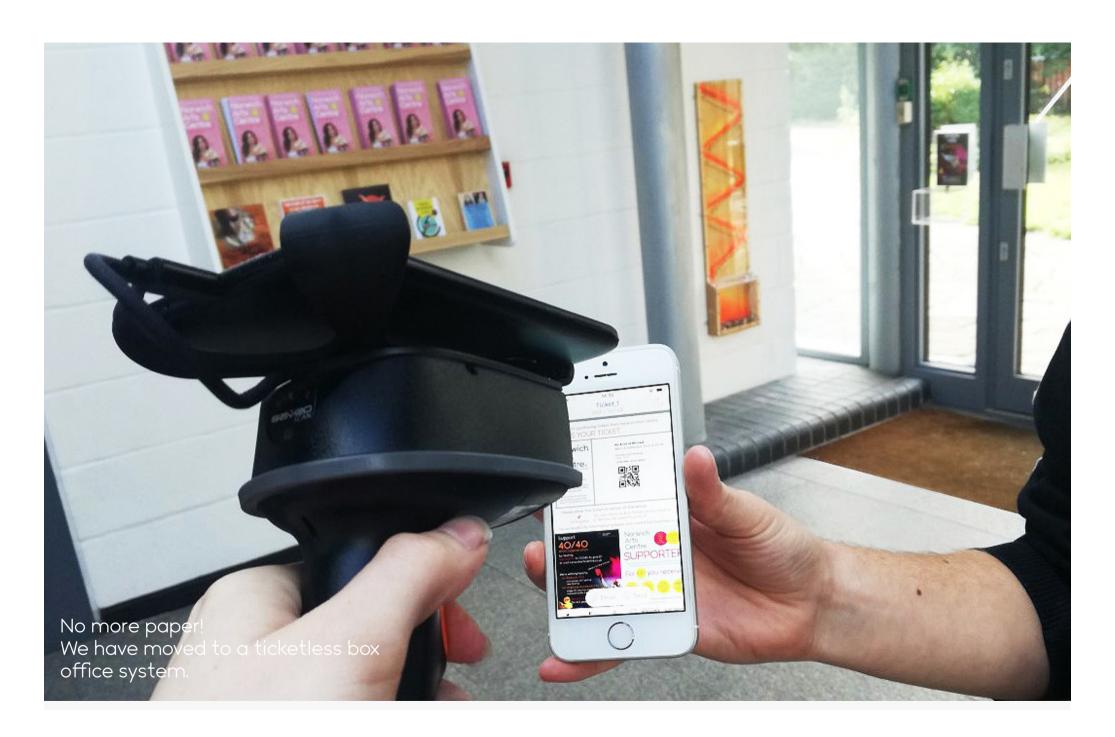
To Deliver This Norwich Arts Centre Aims To:

- Continue to reduce Norwich Arts Centre's resource consumption, pollution and Co2 emissions.
- Continue to reduce Norwich Arts Centre's wastage; especially landfill.
- Actively promote recycling amongst artists, customers, staff and suppliers.
- Integrate the consideration of environmental concerns and impacts into all decision making and activities
- Norwich Arts Centre is committed to continuing the work started in 2008, with our Environmental Review Report by monitoring and improving our action plan.
- Programme more events with an environmental theme.















NAC will continue to programme a number of events that promote environmental awareness.

| Objective | Action | Measurement | Financial | Staff | Timeframe | |
|--------------------------|---|---|--------------------|---------|--------------------------------|--|
| General Building | | | | | | |
| Reduce consumption | Install Solar Panels to power some of the buildings electricity, which will reduce energy bills. | | £7,000 | Bradley | By May 2022 | |
| Reduce pollution | Look at the chemicals and cleaning products and source more environmentally friendly and less toxic products. | N/A | Minimal/no cost | Will | Completed Summer 2017 | |
| Reduce consumption | Perspex or draft excluding materials on all single glazed windows to reduce energy escaping. | Reduced heating bill/ Lower CO2 emissions | £15O | Bradley | Completed September 2017 | |
| Reduce consumption | Replace convector fans with new energy efficient ones that have built in thermostatic controls | Reduced heating bill/ Lower CO2 emissions | £20,000 | Capital | Completed Summer 2019 | |
| Reduce H2O | New motion sensor taps installed in all toilets | Reduced water bill | £2,000 | Capital | By Sept 2020 | |
| Reduce consumption & CO2 | Replace old boilers with a new gas con- densing boiler | between 10 - 20% more efficienct | £20,000 | Capital | Completed March 2019 | |
| Reduce consumption | Install more thermostats into the building; keep heating on for longer at a constant temperature. | Reduced heating bill | Cost £300 each | Bradley | Completed Summer 2019 | |

| Reduce CO2 | Prioritise the use of electric cars when using taxis for staff and artist. | Reduced CO2 usage | Minimal | Bradley | On going |
|----------------------------|--|---|-----------|------------------|--------------------------|
| Reduce waste | Bathroom hygiene waste is turned into refuse derived fuel (RDF) rather than going to Landfill. This is carried out by our suppliers, PHS (life cycle scheme). | Reduced waste to Landfill | No cost | Bradley | Completed May 2017 |
| Reduce Consumption | Remove boarding from the church windows within the Auditorium & Install secondary glazing and curtains, allowing natural light into the space. | Reduced energy cost & improve aesthetics | 20k - 25k | Capital | By Sept 2020 |
| | Marketing ar | nd Media | | | |
| Reduce Carbon Footprint | 1. Switched print suppliers to local printers with a high standard of environmental awareness. Brochure is now a certified Carbon neutral product. 2. Reduced number of printed posters and flyers. | Reduced paper use | No cost | Kelly & Grace | Completed Summer 2019 |
| Increase awareness | Increased public engagement around environmental issues through website, social media and press. Instagram pictures, Instagram stories, Facebook posts, articles on stories blog and press releases to local papers. | Customer engagement | No cost | Kelly & Grace | Completed Summer 2019 |

| Digital and IT | | | | | |
|--------------------|---|--|--------------|---------|--------------------------------|
| Reduce consumption | Encourage all staff to avoid printing documents and to use cloud based systems | Paper bill decrease | No cost | Bradley | Completed Summer 2017 |
| Reduce usage | All computers to have default power saving setting and default to print double sided. | Reduced energy usage and paper usage | Minimal | Bradley | Completed December 2017 |
| Raise Awareness | Switch to Ecosia web search engine which is a envrinomental search engine that plant trees based on customer use. | | No cost | Pasco | Ongoing |
| Bar | | | | | |
| Increase awareness | Introduce a green rider policy, all things to be environmentally friendly, locally sourced or low carbon footprint. | | Cost minimal | Will | Completed September 2017 |
| | | 2pierneritation | | | |

| Reduce waste and consumption | 1. Ban single use plastic bottles. 2. Provide staff and artists with reusable water bottles for them to fill up with tap water to reduce the number of bottles being used. Also ask staff to use mugs rather than paper cups, when having hot drinks. 3. Install a water cooler into the dressing room to reduce the number of water bottles used and thrown away. Norwich Arts Centre has become a founding member of Norwich Refill, a movement encouraging public use of reusable water bottles. | Reduced water bottle usage and money saving | Savings of £700+ per annum | Pasco | Completed March 2019 |
|------------------------------|---|---|----------------------------------|-------|-------------------------|
| Reduce pollution | Change alcohol suppliers to local firm, Adnams, meaning a greater percentage of keg products are produced within a 40-mile radius, reducing carbon footprint. Ale barrels are 95% sourced from within the same radius. | Reduced carbon footprint | N/A | Will | Completed 2016 |
| Reduce waste | Purchase a composter and use for coffee and food waste rather than send to landfill | Reduce waste to landfill | Minimal | Will | April 2020 |

| Front of House and Box Office | | | | | |
|-------------------------------|---|---|---------|------------------|--------------------------|
| Increase awareness | All staff to add, "Please consider the environment before printing this email" to their email signature to remind the recipient not to waste paper. | N/A | No cost | Kelly & Grace | Completed 2017 |
| Reduce pollution | When sending out booking email/ticket reference, provide ticket holders with public transport information. | N/A | No cost | Kelly & Grace | Completed 2018 |
| Reduce consumption | Ticketless box office system | N/A | £500 | Will & Pasco | Completed Summer 2019 |
| Reduce consumption | Removed exhibitions boards summer 2019 so that more natural light comes into the building and thus reduces the need for electricity in the day | Reduced carbon footprint | No cost | Bradley | Completed Summer 2019 |
| | Technic | cal | | | |
| Reduce consumption | Purchase all new LX stock that will be LED. | Reduced energy bill between 60-70% energy savings | £70,000 | Alex | Completed Summer 2019 |
| Reduce consumption | Replace worker lights in the auditorium with LED bulbs. | Reduced energy bill | £1,000 | Alex | Completed Summer 2019 |

| Reduce Consumption | Replaced all battries with rechargeable | Less waste | Minimal | Bradley | Completed Summer 2019 |
|--------------------|--|-----------------------|---------|--------------------|--------------------------|
| Reduce Consumption | Technicians to set up arranged LX presets so that we can use the optimal amount of energy for the daytime hirers | Reduce energy bill | n/a | Alex | By April 2020 |
| | Program | ming | | | |
| Raise Awareness | Programme more events that highlight environmental issues at Norwich Arts Centre and in other venues eg. George Monbiot | Ticket sales | Minimal | Pasco | Ongoing |
| Reduce consumption | Hosting a regular jumble sale to encourage recycling | Public engagement | No cost | Bradley | Ongoing |
| Raise Awareness | Working with local outside organisations to promote enviromental issues i.e Excinction Rebellion and City Council (Lord Mayors Procession), Norwich Youth Strike for Climate | Public engagement | Minimal | Bradley & Pasco | Ongoing |







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